

# Foston and Scropton Parish Council

## Annual General Minutes of Foston and Scropton Parish Council Meeting Held on Tuesday 13<sup>th</sup> May 2025 at 7.00pm

<b>Present:</b>	Cllr. A. Dolley Cllr. J. Smith Cllr. J. Davies Cllr. P Groom	Cllr. J. Patten Cllr. G. Andrew Cllr. S. Meghani
<b>AGM130525/01 – To receive apologies for absence:</b>		
Cllr. N Hickman		
<b>AGM130525/02 – Approval of minutes of 2024 AGM (14<sup>th</sup> May 2024)</b>		
➤ Matters arising – dealt with at June 2024 meeting – provisionally approved ➤ Formally approved		
<b>AGM130525/03 – Parish Council Officers Report</b>		
<b>Chairman:</b>		
1. Allotments: all plots have been measured and annual rent calculated on the sq. mtrs of each plot The has been expansion of new allotment holders over the year and still have vacancies.		
2. Highways and Potholes issues		
<b>Responsible financial Officer</b>		
Opening balance: £33,363.63		
Closing balance: £49,373.27		
24/25 expenses: £10,431.71		
24/25: income: £26,441.25		
Fixed Assets: £106,997		
<b>AGM130525/04 – election of Officers</b>		
Foston and Scropton Parish Council: 6		
Foston and Scropton Parish Councillors elected: 4		
Foston and Scropton Parish Council vacancies: 2		
Election of Chairman: Cllr. Peter Groom		
Proposed: Cllr. J. Smith		
Seconded: Cllr. A. Dolley		
Election of Vice Chairman: Cllr. A. Dolley		
Proposed: Cllr. J. Smith		
Seconded: Cllr. P. Groom		
All agreed		

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### APM130525/01 Variation of Order of Business (if required)

- No

### APM130525/02 Declaration of Members' Interests appertaining to Agenda Items

- Cllr. P. Groom Property next to community hall
- Cllr. A. Dolley Community Hall electrics upgrade

### APM130525/03 Public Speaking, Including County , District and Police Representation

- Introduction from new County Councillor, Cllr. Sam Redfern  
Cllr. Groom raised the ongoing issue with the poor infilling and state of Leathersley Lane.

#### District Councillor S Meghani

- Issues on Lucas Lane Hilton – Morris Homes to take on responsibility for state of road.
- Lobbying for new gym / amenities in Hilton and surrounding area
- New children nursery in Hilton opening later in the year
- Brown bins not being empty in Hilton 12<sup>th</sup> May – notification to Director.
- For Information: Annual council meeting SDDC Thursday this week
- 80<sup>th</sup> anniversary of VE day.

#### Local Government Boundary Review:

Concerned that south Derbyshire being grouped with Derby City  
Concerns that issues will mainly be Derby City with South Derbyshire having little or no voice.  
Proposed modelling pf new area:-  
Currently have 5 Councillors – proposal the number of councillors reduced to 2.

#### Council Tax Banding

Currently South Derbyshire is the cheapest council tax band D in the whole of Derbyshire as an authority.  
Derby City Council tax band D is slightly lower – if joined with other authorities e.g. Erewash and/or Amber Valley, Erewash council tax is £30 a year more and Amber Valley is £60 a year more than South Derbyshire.

District Councillors J. Davies and G. Andrew

Planning application for removal of trees at Avara- plans not sufficient – more details required. Trees at the side of the factory need to be covered by TPO's.

Mill Green Consortium Action: Landscaping not carried out in alignment with conditions.  
Planning/Enforcement office been to site – awaiting developments.

DVP: Planning application, Clowes to extend the business park for access for WT Tankers on land owned by Brandons – still waiting decision. Waiting for Biodiversity report.

Trent Barton Bus service (Villager): looking at putting on an extra bus / expanding route.  
Comment: Scropton Village couldn't support the X50 bus service.

Train East Midland Freeport: Councillors lobbying for expansion of new stations to support local Derbyshire communities.

Cleaning of bus stop at Foston – being chased

**APM130525/04 Residents Correspondence**

Pothole still not repaired opposite Firs Farm and Avara

**APM130525/05 - To Confirm and agree as a true record the minutes of the Ordinary Foston and Scropton Parish Council Meeting held on 8<sup>th</sup> April 2025**

Approved

Proposed: Cllr. A. Dolley

Seconded: Cllr. J. Smith

All Agreed

**APM130525/06 – Finance**

**Foston and Scropton Parish Council Meeting - 13th May 2025**

**Parish Council Expenditure cheques to be approved:**

Date	Payee	Description	Amount
08/04/2025	M Hayes	Lengthsman wages	£ 188.61
08/04/2025	J Allen	Parish Clerk Wages	£ 420.00
08/04/2025	HMRC	Month 2	£ 131.00
08/04/2025	Butler Cook	Payroll	£ 60.00

Date	Name	Description	Amount
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**Parish Hall Expenditure Cheques to be approved:**

Date	Name	Description	Amount
08/04/2025	Scottish Power	Electricity Bill (DDM)	£ 46.13
08/04/2025	Greenwater Services	Legionella monitoring	£ 72.00

**Parish Hall Income**

Date	Name	Description	Amount
08/04/2025	Chair Exercise Class	Chair Exercise Class	£46.00

- Approved.
- Proposed: Cllr. P. Groom
- Seconded: Cllr. A. Dolley
- All agreed

**APM130525/07 – Annual finance forms to be completed**

- AGAR form
- Exercise of Public Rights
- Governance Document
- Concurrent Form

### **APM130525/08 - Planning Applications**

- **Application ref. DMPA/2025/0493:** Installation of dropped kerb and hard standing including associated ground works at 1. Scropton road, Scropton DE65 5PQ – **No Observation.**
- **Application ref. DMPA/2025/0383:** Conversion of existing outbuilding to create ancillary annex accommodation at Lawn House, Hay Lane, Foston DE65 5PJ – **No Observation**
- **Application ref. DMPA/2025/0203:** change of use of existing agricultural barn into a dwelling on land at Bent Lane, Church Broughton - **No Observation**

### **APM130525/09 - Safer neighbourhood grant surveillance cameras**

Grant application requirements:-

Purpose of the project:

The project aims to tackle persistent fly tipping by installing CCTV cameras this will help determine illegal dumping reduce anti-social behaviour and create a safer and cleaner environment for residents:-

Funding Available:

- Maximum grant £2500
- if applying for £1501 to £2500 we must provide 50% match funding (this can be from other funding sources or in-kind contributions).

key requirements

- the project must demonstrate impact against community safety priorities which I have identified as anti-social behaviour and creating safer communities
- we must provide clear evidence of need for the project including:
  - demonstrating definitive proof but the issue of fly tipping is persistent and ongoing
  - provide proof that we have consulted and secured the support of the village community for the project
- 3 competitive quotes are required for the CCTV system and installation
- planning permission may be needed for CCTV installation (I'm not sure) advice to be sought from South Derbyshire District Council planning department
- Data protection compliance is essential:
  - installation of appropriate signage
  - registration with the Information Commissioner office ICO if necessary there is a small cost for this registration again we would need to check if this is requirement by us suspect it will be.
  - GDPR compliant management of recorded footage

Application Process

- applications are reviewed by South Derbyshire community teams and if add legible presented at the next area form meeting for approval
- a parish council representative is encouraged but not required to attend the meeting
- if approved an offer an offer letter will be issued which must be signed and returned within 30 days
- funds are released once a project is already to begin

Timescale

- if funding is awarded before 31st of December the project must be completed by 31st of March unless an extension is agreed
- there is no submission deadline for the application we can submit anytime

Council Meeting Discussion Points

1. 3 competitive quotes
2. clear evidence of need not enough proof
3. proof community consulted
4. Data protection moves
5. install signage
6. check if need to register with Information Commissioner office
7. management of recorded footage

8. money saving for SDDC
9. Monthly payment to download capture image
10. powered by batteries additional cost maintenance
11. rubbish cleared by South Derbyshire District Council soon after reported
12. put signage up for deterrent signed suggestions



**APM130525/10 - Chairmans report**

- Playground fencing ongoing
- Allotment 13a mound – formal letter to tenant asking for the mound to be removed.

**APM130525/11 - Clerk's Monthly report/Items**

- Bench outside community hall - new recycle wood effect plastic bench quotes via Parish Clerk
- bus stop Foston councillor G Andrew to follow up
- pavement Foston cleared
- PAT testing to be carried out in May
- fire extinguishers inspection - request inspection by Parish Clerk
- litter pick Scropton - Watery and Leathersley Lane update - good turn out - residue removed
- Councillors training DALC contacted councillors training September
- Hall Internet connection postcode of hall to be investigated
- Community hall electrics upgrade to be carried out in May
- Set up parish councillors WhatsApp group for non-documented correspondence

**OPM080425/12 – Date of Next Meeting**

- 10<sup>th</sup> June 2025

**APM130525/13 – Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.**

- None

<b>Signed:</b>	
<b>Date of issue:</b>	27 <sup>th</sup> May 2024